



**Arlington Contributory Retirement Board
Meeting Minutes
March 28, 2024**

Call to Regular Monthly Meeting

Chairman Hughes called the monthly meeting to order at 4:30 PM

Board Members present: Chairperson Kenneth Hughes, Richard Keshian, Robert Jefferson, Ida Cody, and Fred Fantini

Motion and vote to approve Expense Warrants 3, 3C, 3T and the March 2024 Payroll Warrant

After review and discussion, Mr. Fantini made a motion to approve Expense Warrant #3, 3C and 3T and the March 2024 Payroll Warrant for payment, seconded by Ms. Cody. The motion was approved by unanimous vote.

Motion and vote to approve 2-29-2024 Minutes.

After review and discussion, Mr. Fantini made a motion to approve the February 29, 2024, Minutes seconded by Mr. Keshian. The motion was approved by unanimous vote.

Motion and vote to approve 2-29-2024 Executive Session Minutes

After review and discussion, Mr. Fantini made a motion to approve the February 29, 2024, Minutes seconded by Mr. Keshian. The motion was approved by unanimous vote.

Motion to approve new Town members.

After review and discussion Ms. Cody made a motion to approve the new town members as listed, seconded by Mr. Keshian. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Richard Abreu	02-28-2024	9+2%	Community Safety Dispatcher
Stephen Bazarian	03-18-2024	9+2%	Local Building Inspector
Nicholas Doane	03-18-2024	9+2%	Town Electrician
Jaclyn Munson	03-11-2024	9+2%	Deputy Town Counsel

Motion to approve new School members.

After review and discussion Ms. Cody made a motion to approve the new school members as listed, seconded by Mr. Keshian. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
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Mary Blais	01-11/2024	9+2%	Paraprofessional
Evelyn Chedekel	12-22-2023	9+2%	Teacher Assistant
Nicole Garrigan	01-02-2024	9+2%	Teacher Assistant
Frederick Ireton	02-28-2024	9+2%	School Custodian
Pamela MacIver	02-14-2024	9+2%	Paraprofessional
Nathaniel McClennen	02-12-2024	9+2%	Arlington After School Program
William Paradise	01-04-2024	9+2%	Teacher Assistant
Tyler Shaw	03-18-2024	9+2%	School Custodian
Carolyn Vanty	02-09-2024	9+2%	Arlington After School Program

Motion and vote the retirement application for Darlene Alosso

After review and discussion Mr. Keshian made a motion to approve the retirement application for Darlene Alosso information listed below, seconded by Ms. Cody. The motion was approved by unanimous vote.

Name	Creditable Service	Department/ Position	Retirement Option	Retirement Date
Darlene Alosso	38 Years	School/ Food Services	B	03/22/2024

Acknowledgement of retiree's survivors and employees who have passed since the last Board Meeting Michael Keefe and Leonard Cassidy

The Chairman asked for a moment of silence.

Deceased	Date of Death	Department/ Position	Retirement Date	Status
Michael Keefe	03-09-2024	School/ Custodian	10-01-2003	Retiree
Leonard Cassidy	03-12-2024	Fire/ Firefighter	1-20-1994	Retiree

Motion and vote for a rollover of accumulated deductions for Ms. Kristine Angelakis in the amount of \$5,640.36. Ms. Angelakis had 3 years and 9 months of creditable service working for the Arlington School Department as a Teacher's Assistant.

After review and discussion, Mr. Jefferson made a motion to approve the rollover for Ms. Kristine Angelakis, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Motion and vote for a rollover of accumulated deductions for Ms. Ellyn McSweeney in the amount of \$10,494.17. Ms. McSweeney had 6 years and 9 months of creditable service working for the Arlington School Department as a Teacher's Assistant.

After review and discussion, Mr. Jefferson made a motion to approve the rollover for Ms. Ellyn McSweeney, seconded by. The motion was approved by unanimous vote.

Motion and vote for a refund of accumulated deductions for Mr. Gary Collins in the amount of \$946.89. Mr. Collins had 5 months of creditable service working for the Arlington School Department as a Teacher's Assistant.

After review and discussion, Mr. Jefferson made a motion to approve the refund for Mr. Gary Collins, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Motion and vote for a refund of accumulated deductions for Mr. Adam Cohn in the amount of \$2,538.16. Mr. Cohn had 3 months of creditable service working for the Town of Arlington as a Manager of Enterprise Applications.

After review and discussion, Mr. Jefferson made a motion to approve the refund for Mr. Adam Cohn, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Motion and vote for a refund of accumulated deductions for Ms. Dolores McGee in the amount of \$1,102.67. Ms. McGee had 4 months of creditable service working for the Arlington School Department as a Teacher's Assistant.

After review and discussion, Mr. Jefferson made a motion to approve the refund for Ms. Dolores McGee, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Motion and vote on refund of accumulated deductions of \$30,208.06 to be divided between Carol Coury, Nancy Galiardi, and Jean McMahon. They are the beneficiaries of Florance McMahon who passed away as an employee on 2/10/2024. Ms. McMahon had 40 years and 8 months of service working for the Arlington Housing Authority.

After review and discussion, Mr. Jefferson made a motion to approve the refund for Carol Coury, Nancy Galiardi, and Jean McMahon, seconded by Mr. Keshian. The motion was approved by unanimous vote.

New Business

Motion and Vote to Approve 2023 Annual Statement.

After review and discussion, Mr. Jefferson made a motion to approve the 2023 Annual Statement, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Discuss Phil McGovern purchase of non-membership time.

After review and discussion, Mr. Jefferson made a motion to approve allowing Mr. McGovern to purchase back his non-membership time from Woburn and the Arlington Board will accept liability if he chooses to, seconded by Mr. Keshian. The motion was approved by unanimous vote.

MACRS Conference

After discussion, Mr. Jefferson made a motion to approve any Board Member or staff that wants to attend the MACRS Conference in June 2024 to be allowed to, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Adjourn

At 5:28 Mr. Fantini made a motion to adjourn seconded by Mr. Jefferson. The motion was approved by unanimous vote.

Documents and/or Exhibits:

- Expense Warrant #3, 3C and 3T
- March 2024 Payroll Warrant

- February 29, 2024, Draft Minutes
- February 29, 2024, Draft Executive Minutes
- 2023 Annual Statement
- Background on Phil McGovern's Make-up information
- MACRS Conference information